

Proposed Technical Language Changes to Bylaws

1.2. Voting Membership. All voting Members are expected to make an annual financial contribution to sustain the operations of the Congregation. To be entitled to vote at an annual or special meeting of the congregation, an individual member must have made a financial contribution **of record, in any amount,** to the operating fund within the previous twelve months. Any Member who would suffer financial hardship if required to make such a financial contribution may be exempted at the discretion of a Minister.

1.3. Nonvoting Membership. Any Member who, for a period of twelve months, does not make a financial contribution **of record** to the congregational operating fund required for voting members and is not exempted from such requirement by a Minister, shall become a nonvoting member. In order to have voting status for an annual or special meeting, a nonvoting member must make the financial contribution **of record** to the operating fund at least 60 days before such meeting.

2.6.3.1 Absentee Voting for In-Person Meetings. For elections and voting on resolutions that are not subject to amendment at a meeting, taking place with an in-person format, a Member **eligible to vote** ~~who is 18 years of age or older~~ as of the meeting date may vote by absentee ballot for nominees for the Board and the Leadership and Nominations Committee and on non-amendable resolutions. The ballot provided will contain the names of candidates for the Board who are nominated by the Leadership and Nominations Committee, as well as the names of candidates for the Leadership and Nominations Committee who have nominated themselves in accordance with established procedures. It will also contain any non-amendable resolutions being considered. A Member submitting an absentee ballot may write in the name of a Member of the Congregation for election to the Board or the Leadership and Nominations Committee even if that Member's name does not appear on the ballot; provided that the member has confirmed with the nominee whose name is being written in that the nominee is willing to serve on the Board or the Leadership and Nominations Committee, as applicable. To obtain an absentee ballot, a member's written request must be received at the Congregational office 15 days before the annual meeting. The completed ballot must be received at RRUUC during regular business hours no later than the Friday before the annual meeting to be counted in the election.

3.8. Record Book Required. The **Board of T**rustees shall provide and keep a good and sufficient record of the corporate proceedings and shall enter in such record the Articles of Incorporation as amended and restated from time to time.

5.2. Treasurer. There shall be a Treasurer, who shall be appointed annually by the Board. Such Treasurer, who shall be under such bond as is determined by the Board, shall have custody of all funds belonging to the Congregation. **In coordination with concerned staff**, the Treasurer shall receive funds, deposit them in the name and to the credit of the Congregation in such depositories as the Board shall designate, make such disbursements thereof as may be directed by the Board, and keep a full and accurate account of the receipts and disbursements in books belonging to the Congregation. The Treasurer is hereby empowered to sign checks **and authorize electronic deposits or payments** in the name of the Congregation in carrying out the duties hereunder, and in the event of the absence of the Treasurer, such checks may be signed by the Chairperson or a Vice Chairperson of the Board. The Board may appoint one or more Assistant Treasurers under the same conditions and with the same authority as the Treasurer.

7.1. Finance Committee. There shall be a Finance Committee consisting of seven persons who are Members of the Congregation. The Board shall appoint the members of the Finance Committee and select the Finance Committee's chairperson. Each appointed member of the Finance Committee, including the chairperson, shall have one vote. The Senior Minister, **the Administrator**, the Bookkeeper and the Treasurer shall each be an ex-officio non-voting member of the Finance Committee. Appointed members of the Finance Committee shall have two-year terms, and no appointed member shall serve more than three consecutive terms. The Finance Committee shall:

- advise the Board on financial matters;
- be responsible for the effective management of the reserves established by Section 7.5 of these bylaws and such other financial assets of the Congregation as are designated by the Board **(to include collaborating with the Treasurer** on preparing, **reviewing** and delivering to the Board no later than September 30th of each year a written **financial** report – **see Section 7.4 --** regarding investment performance of the Congregation's assets for which the Finance Committee is responsible); and
- fulfill such other duties and responsibilities as are assigned to it by these Bylaws or by the Board.

7.6. Endowment Fund.

(d) The Board shall establish an Endowment Fund Committee (the "Endowment Committee") with responsibility and authority to administer and manage the assets of the Fund **according to an Investment Plan that the Endowment Committee presents annually tounder general guidelines established by** the Board **for its consideration and approval. The Endowment Committee and to shall also** encourage donations to the Endowment Fund.