

River Road Unitarian Universalist Congregation
Partner Church Committee Charter

I. MISSION

The mission of the Partner Church Committee is to provide an opportunity and mechanism for the members and friends of the River Road Unitarian Universalist Congregation to learn about and nurture the Unitarian Universalist movement outside of the United States and Canada, and to be stewards of the covenant relationships that River Road Unitarian Universalist Congregation has entered into with partner congregations in other countries.

II. PROGRAMS & ACTIVITIES

The Committee accomplishes its mission by:

- A) Providing friendship, collaborative advice, financial aid, supplies and equipment, and other support to:
 - 1. Unitarian or Universalist congregations, seminaries, schools, community organizations and centers, and similar institutions;
 - 2. Unitarian or Universalist students and ministers;
 - 3. Projects and programs that will improve the lives of people attending Unitarian or Universalist churches or living in communities with a substantial Unitarian or Universalist population;
 - 4. Organizations engaged in work consistent with the Committee's mission;
- B) Educating and informing the River Road Unitarian Universalist Congregation community about the history, beliefs, cultures, and current developments in the Unitarian or Universalist movements outside of North America;
- C) Affording the members and friends of the River Road Unitarian Universalist Congregation a means to financially support the Unitarian or Universalist movements outside of North America; and
- D) Providing information and limited need-based financial aid and other assistance to members, friends, and affiliated youth of the River Road Unitarian Universalist Congregation to support travel to Unitarian or Universalist pilgrimages, congregations, meetings, or significant events related to the Unitarian or Universalist movements outside of the United States and Canada.

III. MEMBERSHIP

Membership in the Committee is open to any member or friend of the River Road Unitarian Universalist Congregation who is committed to the mission and program and activities of the Committee. The Senior Minister, or his or her designee, shall be an *ex officio* member of the Committee.

IV. LEADERSHIP

- A) The Chair(s) and Vice-Chair(s) of the Committee shall be elected by the members of the Committee for a two-year term at a meeting of the Committee in April or May of alternating years commencing in 2020. The terms of the Chair(s) and Vice-Chair(s) shall commence on July 1 following their election. The Chair(s) and Vice-Chair(s) shall be members of the River Road Unitarian Universalist Congregation and may serve no more than two consecutive terms.
- B) A Secretary shall be elected by the members of the Committee for a two-year term at a meeting of the Committee in April or May of alternating years commencing in 2020. The term of the Secretary shall commence on July 1 following his or her election. The Secretary shall prepare minutes of the Committee meetings and shall distribute those minutes to the members of the Committee for approval at the next Committee meeting.
- C) The Chair(s) may appoint any other officers or project coordinators as deemed appropriate.
- D) In the event the position of Chair(s) or Vice-Chair(s) becomes vacant, the Committee shall elect a new individual to complete the unexpired term within three months of the vacancy.

V. MEETINGS

- A) The Committee shall meet upon the call of the Chair(s), or upon the request of at least three members of the Committee, but in all cases shall meet at least four times per year. Members of the Committee shall be advised of the date, time, and location of meetings at least one week prior to the meeting. Members shall be specifically informed if the agenda of the meeting includes the election of one or more Committee Officers.
- B) At least four members of the Committee shall be present at any meeting at which a decision to spend Committee funds is made or at which the election of one or more Committee Officers occurs.
- C) Committee decisions shall be made by majority vote of those present and voting.

Approved by the RRUUC Board of Trustees, March 24, 2020