

KITCHEN COMMITTEE CHARTER

1. The purpose of the Kitchen Committee is to maintain the kitchen of the church in optimum condition with the active participation and assistance of the congregation, the custodian, and the administrator. The committee's maintenance of the kitchen is intended to support the RRUC programs which use it; thus, the committee will perform the following functions:

A. The Kitchen Committee will be responsible for the proper maintenance, appearance, repair, safety and security of the kitchen and the operation of all systems within it, in cooperation with the Building Committee. The committee will establish and monitor the compliance with rules for use of the kitchen.

B. On a continuing basis, the Kitchen Committee will take necessary maintenance and remedial actions, whenever possible with resources at hand such as authorized funds in the budget and using volunteer work, when possible.

C. The Kitchen Committee will prepare a budget for subsequent fiscal years (as requested by the Finance Committee), designating anticipated requirements for operating costs and routine maintenance.

D. The Kitchen Committee will prepare recommendations to the Board when major maintenance and repair projects or capital improvements are required.

2. The Kitchen Committee will consist of three to five members normally serving two-year terms. However, the Board Liaison may ask members to continue for additional terms.